



Postal Registration No. N.E.-771/2006-2008

# THE GAZETTE OF MEGHALAYA

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Shillong, Thursday, February 19, 2015

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*Separate paging is given on this part in order that it may be filed as a separate compilation.*

## PART - IX

Advertisements and Notices by Government Offices and Public Service

### NOTICES

#### STANDARD FORM OF APPLICATION

Photo

Dated, \_\_\_\_\_

To

The \_\_\_\_\_  
\_\_\_\_\_

Sir,

I beg to apply for the post of \_\_\_\_\_ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. \_\_\_\_\_ vide T. V. No. \_\_\_\_\_ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first  
(Please do not use any initials)

\_\_\_\_\_  
Surname

2. Date of Birth :

\_\_\_\_\_  
Year Month Date

3. Place of Birth :

\_\_\_\_\_  
Village/Town Police Station District State

4. Father's/Mother's and Husband's (in case of married female)  
(Please do not use initials).

## 5. Personal description :

A. Height

\_\_\_\_\_ M \_\_\_\_\_ Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

## 7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A.

B.

8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclosed where necessary).

9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

## 10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

11. Present occupation, if any :

12. Previous appointment held, if any :

13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

15. Are you married or unmarried?

Signature.

**Note** : Particulars are to be filled in below the column in the space provided.

Shillong, the 22nd January, 2015.

**No.DHS(R)/F&D/Estt/Advt/PFA/2014-15/176.**

Application for filling up the post of Food Analyst (by deputation) for a period of 3 (Three) years in the scale of pay ₹ 23300-700-27500-830-32480-970-39270/- p.m. in the Combined Food & Drugs Laboratory, Pasteur Institute, Shillong under Health & Family Welfare Department is hereby invited from applicants as per eligibility conditions as under.

**Eligibility:**

**1. Officers under Central Government/State Government/Union Territories or recognised Research Institutions/NABL Accredited Laboratories/FSSAI Accredited Laboratories.**

**(a)**

- i. holding analogous posts on regular basis in the present Cadre/Department or,
- ii. has 5 (Five) years continuous service in the post of Analyst in a food testing laboratory on a regular basis  
Or
- iii. has 7 (Seven) years of continuous services in the post of Assistant Analyst in a food testing laboratory on a regular basis  
Or
- iv. has 9 (Nine) years of continuous service in the post of Chemist in a food testing laboratory on a regular basis
- v. The maximum age limit of the applicant shall not be more than 55 years.

**(b) Possessing Educational Qualification and experience as follows:-**

- (i) Master's degree in Chemistry of Bio-Chemistry or Microbiology or Dairy Chemistry or Food Technology, Food & Nutrition or hold Bachelor of Technology in Dairy/Oil or holds degree in Veterinary Sciences from a University established in India by Law or is an associate of the Institution of Chemists (India) by examination in the Section of Food Analysts conducted by the Institution of Chemists (India) or any other equivalent qualification recognised and notified by the Central Government for such purposes and has not less than three years experience in the analysis of food; and
- (ii) Has been declared qualified for appointment as a Public Analyst by a Board appointed and notified by the Authority.

The application in the prescribed proforma which may be downloaded from <http://meghhealth.gov.in> and <http://meghalaya.gov.in> may be submitted to the Director of Health Services (Research etc.), Pasteur Institute, Shillong – 793001. PH.NO. 0364 2591510 within 60 days from the date of publication of this Advertisement in the News paper.

Director of Health Services  
(Research etc.), Meghalaya,  
Pasteur Hills, Shillong.

Shillong, the 27th January, 2015.

**No.CHKJB.2/80/Pt-I/131.**—Under Section 13(2) of the Meghalaya Co-operative Societies Act, (Assam Act-I of 1950 as adapted by Meghalaya), the amendments shown below in the Bye-Law of the **“St. Anthony’s College Employees’ Mutual Benefit Co-op. Society Ltd.”** registered under the Meghalaya Co-operative Societies’ Act (Assam Act I of 1950 as adapted by Meghalaya) in the District of East Khasi Hills, Meghalaya, Shillong has duly registered in my office dated this the 27th day of January of the year Two Thousand Fifteen Anno Domini.

The Bye-Laws amended and registered this day are as follows:-

Bye-Law No. 43 - At the close of each working year of the society, the Net Profit of the society shall be distributed as follows:-

1. 25.0% as Reserve Fund.
2. 10.0% as Co-operative Development Fund.
3. Upto 10.0% as Bad and Doubtful Fund.
4. Upto 10.0% as remuneration to the Secretary and the Treasurer.
5. Upto 2.0% as remuneration to the Internal Auditor.
6. Upto 30.0% as Bonus to Paid up Shares.
7. Upto 12.5% as Dividend on the Paid up Shares.
8. The balance to the Development Fund of the society.

**J. KHARSAHNOH,**

Assistant Registrar of Co-operative Societies,  
East Khasi Hills, Shillong.

Shillong, the 27th January, 2015.

**No.CHKJO.8/76/Pt-II/190.**—Under Section 13(2) of the Meghalaya Co-operative Societies' Act, (Assam Act-I of 1950 as adapted by Meghalaya), the amendments shown below in the Bye-Law of the “**Meghalaya State Housing Financing Co-operative Society Ltd.**” registered under the Meghalaya Co-operative Societies' Act (Assam Act I of 1950 as adapted by Meghalaya) in the District of East Khasi Hills, Meghalaya, Shillong has duly registered in my office dated this the 27th day of January of the year Two Thousand Fifteen Anno Domini.

The Bye-Laws amended and registered this day are as follows:-

- Bye-Law No.4(1) - The Authorized Share Capital of the Society shall be for the present Rs. 50,00,00,000/- (Rupees fifty crores) made up of share of the following categories.
- (a) Rs. 30,000/- “A” Class shares of Rs. 10,000/- each.
  - (b) Rs. 90,000/- “B” Class shares of Rs. 2,000/- each.
  - (c) Rs. 10,000/- “C” Class shares of Rs. 2,000/- each.
- Bye-Law No. 4(14)- To undertake construction work as an agent of the State Government Department and allied activities which have been or which may be sponsored by the State Government Department.

**J. KHARSAHNOH,**

Assistant Registrar of Co-operative Societies,  
East Khasi Hills, Shillong.

Shillong, the 20th January, 2015.

**SHORT NOTICE INVITING TENDER**

**No.PW/TB/BR/29/2005/Pt/68.**

1. Sealed tenders subsequently to be drawn up in M.P.W.D. F-2 form of Tender agreement duly affixed with a non-refundable court fee stamp of Rs. 2000.00 (Rupees Two Thousand) only, are hereby invited in 2 (two) cover bid system i.e. Financial and Technical Bids separately by the undersigned on behalf of the Governor of Meghalaya, from the Registered Class-I P.W.D. Contractors of Meghalaya State/ Joint Ventures having requisite qualifications for the under mentioned work and will be received in the office of the Chief Engineer, PWD (Rds), Meghalaya, Shillong (Room No.311) upto 2.00 P.M. of **23.02.2015**. The Technical Bids will be opened on the same date at 2.15 P.M. in presence of the tenderers or their authorised representatives whosoever desire to attend. If the last date happens to be a holiday, the next working day will be considered as the date of receiving and opening of tenders.

Detailed tender papers maybe obtained from the Bridge Design Branch (Room No. 311) of this office from **16.02.2015** upto **20.02.2015** on payment of Rs. 2000.00 (Rupees Two Thousand) only, non-refundable per set in cash payable to the Cashier of this office during office hours on any working day, from 11.00 A.M. upto 3.00 P.M. Intending tenderers desiring to get the detailed tender papers by post shall have to send the cost of tender papers alongwith extra Rs. 500.00 (Rupees Five Hundred) only, non- refundable in the form of Demand Draft / Postal Order, duly pledged in favour of Chief Engineer, P.W.D (Rds), Meghalaya, Shillong payable at Shillong. However, the undersigned is not responsible for the postal delay, if any.

2. **NAME OF WORK :-** Construction of a bridge at Wah Japoh on Ichamati – Bholaganj Road including immediate approaches under ASIDE Scheme  
– ***BALANCE WORK THEREOF.***

3. **DETAILS OF WORK :-**

Span	Nature of work	Approximated value of work
1 x 62.00 m	Construction of RCC Arch bridge including construction of approaches, retaining wall and breast wall ( <b>BALANCE WORK</b> )	Rs. 2,88,40,700.00 (Rupees Two Crores Eighty Eight Lakhs Forty Thousand Seven Hundred) only

4. **TIME FOR COMPLETION :-** 24 (twenty four) months from the date of issue of Final Work Order.

5. **RATES -** Rates are to be quoted on flat percentage basis i.e. AT PAR / ABOVE the Schedule of Rates for Roads and Bridge Works for National Highway Circle, PWD (Rds), Meghalaya, Shillong for the year 2010-2011 (Sixth Revision) for scheduled items and for the additional items of work not covered by the said SOR on item rate basis.

6. **EARNEST MONEY :-** 2% (two) percent or 1 % (one) percent as applicable (Registered Class I Contractor of PWD (Rds), Meghalaya are not required to furnish the Earnest Money).

7. Other details can be seen in the Detailed Notice Inviting Tender.

**L. PASSAH,**  
Chief Engineer, P.W.D. (Roads)  
Meghalaya, Shillong.

Shillong, the 3rd February, 2015.

**ADVERTISEMENT**

**No.DCIC/(EKH)/CTIO.649/2014/1.**

Applications in prescribed form which are available from the Office of the undersigned are invited from :

- I. The local SSI units permanently registered/ EM II filed with this Office willing to impart Training in the Trade in which they have been operating.
- II. Deserving Local Youths of the District, for award of stipend to undergo short term training course in any of the Technidal/Industrial activities at the rate specified below:-
  - a. Training inside the State In any of the selected local SSI/EM II filed Units & Training Institutes Rs 500 p.m.
  - b. Training outside the State @ Rs.800 p.m plus TA/DA for both way journeys.  
Preference will be given to the units having at least the Minimum Training Facilities such as:-
    1. Having spacious working place.
    2. Sufficient number of machineries tools equipments .
    3. Qualified teachers or Instructors/Demonstrators.
    4. And the course of Training offered should be such that the Trainees after completion of the course should be able either to start a unit of his/her own or secure a suitable job.

The Applications complete in all respects and accompanied with attested copies of certificates and testimonials, should reach to the office of the undersigned on or before the **23.02.2015**.

In case of individuals, the application should be submitted through the permanent registered SSI/EM II filed units in which he/she desired to be sponsored for the Training.

On the basic of the applications received preliminary screening will be held on the **03.03.2015** and all the applicants along with the proprietors of the SSI/EM II filed units are requested to appear for interview on the above fixed date along with the original Registration Certificate/Entrepreneurs Memorandum Part II. No TA/DA to defray the expenses for appearing to the above personal interview will be paid.

The final selection of the units/candidates will be made after spot inspection of the unit by officer (s) of the Department and all such selected SSI/EM II filed units shall be bound to furnish the Department with detailed list of the passed out Trainees so sponsored by the Department indicating their up to date position every year.

**H. DECRUSE,**  
General Manager,  
District Commerce & Industries Centre,  
East Khasi Hills, Shillong.



Shillong, the 3rd February, 2015.

**ADVERTISEMENT**

**No.DCIC/(EKH)/Trg.684/2011/Pt.I/60.**

Applications are invited from bonafied residents of East Khasi Hills District for undergoing training in the departmental Training Centres in the following Trades which will commence from 1<sup>st</sup> April 2015.

<b><u>Trades</u></b>	<b><u>Name of Departmental Training Centre</u></b>	<b><u>Date of Interview &amp; Place</u></b>
A.(i) Machine Knitting (ii) Tailoring (iii) Embroidery	Training Centre Nongrim Hills, Shillong.	<b><u>10.03.2015</u></b> in the O/o of The General Manager, District Commerce & Industries, Centre, Shillong.
B. i) Carpentry ii) Furniture. iii) Shoe making	Training Centre Nongrim Hills Shillong.	<b><u>11.03.2015</u></b> in the O/o of The General Manager, Commerce & Industries Centre, Shillong.
C. i) Steel fabrication ii) Automobile	District Commerce & Industries Centre  Industrial Estate, Shillong.	<b><u>12.03.2015.</u></b> in the O/o of The General Manager, Commerce & Industries Centre, Shillong
D. Carpentry	T.C.P.C. Mawsynram.	<b><u>13.03.2015</u></b> Training Centre Mawsynram.

Applicants should at least be Class VIII passed and in the age group between 18 to 27 years as on **1.4.2015** (Upper age limit relaxable as admissible). Preference will be given to candidates desirable to take up the trade on completion of the Training as self employment venture. Selected candidates depending upon satisfactory conduct and regular attendance will be awarded with a monthly stipend of Rs.500/- P.M. without Hostel facilities.

Applications in prescribed forms which are available from the Training Centres as mentioned above or the officer of the undersigned duly filled in and accompanied by attested copies of certificates/testimonials etc. should reach the office of the undersigned on or before **26.02.2015**.

All applicants should appear for personal interview on the date and place mentioned above at **11.00 A.M.** No separate call letter for the interview will be issued and no TA/DA to defray the expenses for appearing the interview will be paid.

For further details if any, the applicants are requested to contact the office of the undersigned.

**H. DECRUSE,**  
General Manager,  
District Commerce & Industries Centre,  
East Khasi Hills, Shillong.



Shillong, the 6th February, 2015.

**SHORT TENDER NOTICE**

**No.BN-6/MLP/QM/2015-16/426.**

Sealed tender affixing non-refundable court fee stamp of Rs. 200/- (two hundred) only are hereby invited from interested firms for entering into a rate contract for stitching of Police Uniforms items (as per annexure –A) for the year 2015-2016 . And the same should reached the office of the undersigned on 27/02/2015 at 11:00 AM and will be opened on the same day at 12:30 PM, tender received after due date and time will be automatically rejected. Rates should be mentioned both in words and figures inclusive of all taxes and delivery should be made at the Office of the Commandant 6<sup>th</sup> Meghalaya Police Battalion, Shillong. No over writing in the quotation will be entertained. The undersigned reserve the right to accept or reject any tender not withstanding lower rate without assigning any reason thereof.

Tenderers should furnish the following documents along without the tender.

1. Earnest money of Rs.5000/- and Rs.2500/- in case of ST/SC.
2. Valid trading license (in case of non-tribal).
3. Sales Tax clearance certificate.
4. VAT certificate.
5. Financial stability certificate from any reputed banks.
6. Professional Tax clearance certificate.
7. Three number of passport size photo duly attested.
8. 1 (one) sample each of stitched items per annexure –A.

**J. RYMMAI,**  
Commandant  
6th Meghalaya Police Battalion  
Shillong, Meghalaya.

**SHORT TENDER NOTICE**

Sealed tenders for entering into a rate contract for stitching of Police uniforms items to Office of the Commandants, 6<sup>th</sup> Battalion Meghalaya Police, Shillong Meghalaya will be received by the undersigned up to 11:00 hours on 27/02/2015 and will be opened on the same day at 12:30 PM by the undersigned in his office. Details may be collected from the office of the undersigned on any working days from 10:30 AM to 4:30 PM.

**J. RYMMAI,**  
Commandant  
6th Meghalaya Police Battalion  
Shillong, Meghalaya.

Shillong, the 6th February, 2015.

**SHORT TENDER NOTICE**

**No.BN-6/MLP/QM/2015-16/45.**

Sealed tender affixing non-refundable court fee stamp of Rs.20/- (Rupees Twenty) only are invited from the local firm/dealers for supply of Fire Woods for the Financial Year 2015-2016 to this office and will be received by the undersigned during office hours on 26/02/ 2015 at 11:00 AM and will be opened on the same day at 11:30 AM by a Board of Officers in presence of the tenderers or their representatives if any. Quotation terms and conditions:-

1. Affixed valid VAT clearance certificate including Tax Identity Number (TIN).
2. Attested up-to date professional tax clearance certificate.
3. Attested valid copy of trading license for Non-Tribal tenders.
4. Financial stability certificate from any recognized bank.
5. An under taking that the supply will be carried out by himself/herself.
6. Attested copy of photograph of the tenderers to be attached with the tender.
7. Earnest Money for Rs. 2000/- Rupees (two thousand) only in case of Non-Tribal and Rs. 1000/- Rupees (one thousand) only in case of Tribal in any one of the following form:-
  - a. Crossed Bank Draft only.
  - b. Deposit of Call payable to the Commandant 6<sup>th</sup> MLP Bn Shillong at any National Bank at Shillong.

The undersigned also reserve all the right to reject any or all of the Quotation without assigning any reason thereof and does not bind himself to accept the lowest rate. The rates quoted should be inclusive of all taxes and the delivery should be made up-to the head quarter of 6<sup>th</sup> MLP Bn or any other place directed by the undersigned.

The Fire Wood should be of good quality. The undersigned or his representative after due inspection will accept the articles. Rejected materials if any, will have to be replaced by the supplier at their own cost.

**J. RYMMAI,**  
Commandant  
6th Meghalaya Police Battalion  
Shillong, Meghalaya.

Sealed tender affixing non-refundable court fee stamp of Rs. 20/- (Rupees twenty) only are invited from the local firm/dealers for supply of fire Woods for the Financial Year 2014-2015 to this office and will received by the undersigned during office hours on 26/02/2015 at 11:00 AM and will be opened on the same day at 11:30 Am by a Board of Officers in presence of the tenderers or their representatives if any. Quotation received late by post or by hand beyond that date/time will not be entertained.

Shri. J Rymmai, IPS  
Commandant  
6<sup>th</sup> Meghalaya Police Battalion  
Meghalaya, Shillong.

Shillong, the 6th February, 2015.

**SHORT NOTICE INVITING TENDER**

**No.PW/CE/BD/TR/5/2015/6.**

1. Sealed tenders subsequently to be drawn up in M.P.W.D. F-2 form of Tender agreement duly affixed with a non refundable court fee stamp of ₹ 2000/- (**Rupees: Two Thousand**) only are hereby invited in 2 (two) cover Bid system *i.e. Technical Bid and Price Bid* separately by the undersigned on behalf of the Governor of Meghalaya, from the Registered Class-I: P.W.D. (Building), Contractors of Meghalaya State having a valid Electrical Licence /Labour Licence and having requisite qualifications with experience of executing similar building for the under mentioned work and will be received in the office of the Chief Engineer, PWD (Building), Meghalaya, Shillong (Room No. 415) upto 3.00 P.M. of **24<sup>th</sup> February 2015**. The Technical Bid will be opened on the same date and hour in the presence of the intending tenderers or their authorized representatives. However, if the last date is declared as a holiday, then the next working day will be the schedule date for receiving and opening of the bid. The Price Bid of the pre-qualified tenderer(s) will be opened on a specified date in the presence of the tenderer(s) or their authorized representatives and the date for opening of Price Bid will be duly notified.

Detailed tender papers may be obtained from the Technical Branch Room No. 414 of this office from **19<sup>th</sup> February 2015** upto **23<sup>rd</sup> February 2015** of on payment of a non-refundable fee of ₹1000/- (Rupees One Thousand) only, per set in cash payable to the Cashier of this office during office hours on any working day, from 10:00 A.M. upto 4:00 P.M. Intending tenderers desiring to get the detailed tender papers by post shall have to send the cost of tender papers alongwith extra ₹ 200/- (Rupees Two Hundred) only (non refundable), in the form of Demand Draft / Postal Order, duly pledged in favour of Chief Engineer, P.W.D (Building), Meghalaya, Shillong payable at Shillong. However, the office is not responsible for the postal delay, if any.

**2. NAME OF WORK:- Construction of Block Institute of Teachers Education (BITES) centre at Byndihati Village, Khliehriat (East Jaintia Hills)**

**3. APPROXIMATE TENDER VALUE:- ₹3,82,59,200.00 (Rupees Three Crore Eighty Two Lakhs Fifty Nine thousand Two Hundred) only-(In Groups)**

**4. RATES :-** Rates are to be quoted on flat percentage basis *i.e.* AT PAR / ABOVE the Schedule of Rates for Building Works for 2013-14 as applicable in Jaintia Hills District and AT PAR / ABOVE the Scheduled of Rates for Electrical Works for 2013 – 2014 as applicable in the State of Meghalaya.

**5. TIME OF COMPLETION:-18(Eighteen)Months** from the date of issue of Final Work Order.

6. Non Tribal Contractors shall have to produce valid Trading License before purchasing Tender Forms failing which no tender papers will be issued.

7. Other details can be seen in the Detailed Notice Inviting Tender.

8. The Chief Engineer, P.W.D.(Building), Meghalaya, Shillong reserves the right to accept or reject any or all tender without assigning any reason thereof.

**M. PHANBUH,**  
Chief Engineer, P.W.D. (Building)  
Shillong, Meghalaya.

Shillong, the 6th February, 2015.

**SHORT NOTICE INVITING TENDER**

**No.PW/CE/BD/TR/5/2015/7.**

1. Sealed tenders subsequently to be drawn up in M.P.W.D. F-2 form of Tender agreement duly affixed with a non refundable court fee stamp of ₹ 2000/- (*Rupees: Two Thousand*) only are hereby invited in 2 (two) cover Bid system i.e. *Technical Bid and Price Bid* separately by the undersigned on behalf of the Governor of Meghalaya, from the Registered Class-I: P.W.D. (Building), Contractors of Meghalaya State having a valid Electrical Licence /Labour Licence and having requisite qualifications with experience of executing similar building for the under mentioned work and will be received in the office of the Chief Engineer, PWD (Building), Meghalaya, Shillong (Room No. 415) upto 3.00 P.M. of **24<sup>th</sup> February 2015**. The Technical Bid will be opened on the same date and hour in the presence of the intending tenderers or their authorized representatives. However, if the last date is declared as a holiday, then the next working day will be the schedule date for receiving and opening of the bid. The Price Bid of the pre-qualified tenderer(s) will be opened on a specified date in the presence of the tenderer(s) or their authorized representatives and the date for opening of Price Bid will be duly notified.

Detailed tender papers may be obtained from the Technical Branch Room No. 414 of this office from **19<sup>th</sup> February 2015** upto **23<sup>rd</sup> February 2015** of on payment of a non-refundable fee of ₹1000/- (Rupees One Thousand) only, per set in cash payable to the Cashier of this office during office hours on any working day, from 10:00 A.M. upto 4:00 P.M. Intending tenderers desiring to get the detailed tender papers by post shall have to send the cost of tender papers alongwith extra ₹ 200/- (Rupees Two Hundred) only (non refundable), in the form of Demand Draft / Postal Order, duly pledged in favour of Chief Engineer, P.W.D (Building), Meghalaya, Shillong payable at Shillong. However, the office is not responsible for the postal delay, if any.

**2. NAME OF WORK:- Construction of Block Institute of Teachers Education (BITEs) centre at 'Betasing(South West Garo Hills)**

**3. APPROXIMATE TENDER VALUE:- ₹3,88,30,200.00 (Rupees Three Crore Eighty Eight Lakhs Thirty thousand Two Hundred) only-(In Groups)**

**4. RATES :-** Rates are to be quoted on flat percentage basis i.e. AT PAR / ABOVE the Schedule of Rates for Building Works for 2013-14 as applicable in Garo Hills District and AT PAR / ABOVE the Scheduled of Rates for Electrical Works for 2013 – 2014 as applicable in the State of Meghalaya.

**5. TIME OF COMPLETION:-18(Eighteen) Months** from the date of issue of Final Work Order.

**6.** Non Tribal Contractors shall have to produce valid Trading License before purchasing Tender Forms failing which no tender papers will be issued.

**7.** Other details can be seen in the Detailed Notice Inviting Tender.

**8.** The Chief Engineer, P.W.D.(Building), Meghalaya, Shillong reserves the right to accept or reject any or all tender without assigning any reason thereof.

**M. PHANBUH,**  
Chief Engineer, P.W.D. (Building)  
Shillong, Meghalaya.

Shillong, the 6th February, 2015.

**SHORT NOTICE INVITING TENDER**

**No.PW/CE/BD/TR/5/2015/5.**

1. Sealed tenders subsequently to be drawn up in M.P.W.D. F-2 form of Tender agreement duly affixed with a non refundable court fee stamp of ₹ 2000/- (*Rupees: Two Thousand*) only are hereby invited in 2 (two) cover Bid system i.e. *Technical Bid and Price Bid* separately by the undersigned on behalf of the Governor of Meghalaya, from the Registered Class-I: P.W.D. (Building), Contractors of Meghalaya State having a valid Electrical Licence /Labour Licence and having requisite qualifications with experience of executing similar building for the under mentioned work and will be received in the office of the Chief Engineer, PWD (Building), Meghalaya, Shillong (Room No. 415) upto 3.00 P.M. of **24<sup>th</sup> February 2015**. The Technical Bid will be opened on the same date and hour in the presence of the intending tenderers or their authorized representatives. However, if the last date is declared as a holiday, then the next working day will be the schedule date for receiving and opening of the bid. The Price Bid of the pre-qualified tenderer(s) will be opened on a specified date in the presence of the tenderer(s) or their authorized representatives and the date for opening of Price Bid will be duly notified.

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**2. NAME OF WORK:- Construction of Block Institute of Teachers Education (BITES) centre at Sakwang Village, Mawkyrwat (South West Khasi Hills)**

**3. APPROXIMATE TENDER VALUE:- ₹3,76,85,600.00 (Rupees Three Crore Seventy Six Lakhs Eighty Five thousand Six Hundred) only-(In Groups)**

**4. RATES :-** Rates are to be quoted on flat percentage basis i.e. AT PAR / ABOVE the Schedule of Rates for Building Works for 2013-14 as applicable in Khasi Hills District and AT PAR / ABOVE the Scheduled of Rates for Electrical Works for 2013 – 2014 as applicable in the State of Meghalaya.

**5. TIME OF COMPLETION:-18(Eighteen) Months** from the date of issue of Final Work Order.

**6.** Non Tribal Contractors shall have to produce valid Trading License before purchasing Tender Forms failing which no tender papers will be issued.

**7.** Other details can be seen in the Detailed Notice Inviting Tender.

**8.** The Chief Engineer, P.W.D.(Building), Meghalaya, Shillong reserves the right to accept or reject any or all tender without assigning any reason thereof.

**M. PHANBUH,**  
Chief Engineer, P.W.D. (Building)  
Shillong, Meghalaya.



Shillong, the 5th February, 2015.

**No.M/D Tour.186/2010/63.**

Directorate of Tourism, Government of Meghalaya, invites vendors/ agencies/ firms/ organisations/ consortiums for furnishing , operation and maintenance of the under mentioned properties created by the Tourism Department, Government of Meghalaya for a period of 10 years on lease rental basis.

Interested Vendors/ agencies/ firms/ organisations/ consortiums are requested to inspect the facilities for which they are interested and to submit their application indicating the rate offered for the facility on a monthly basis in plain paper affixed with **court fee stamp of Rs. 100/-** along with earnest money in the form of bankers **cheque/ draft amounting to Rs 5,000/-** drawn in favour of the Director Tourism, Meghalaya, payable at Shillong from any recognised bank to the following address on or before the **24<sup>th</sup> February 2015.**

**DIRECTOR TOURISM**

Meghalaya, Shillong.

3<sup>rd</sup> Secretariat Building Nokrek Building

Lower Lachumiere, Shillong.

The vendors/ agencies/ firms/ organisations/ consortiums are requested to submit the following along with their applications after inspection of the interested facilities.

1. Details and credentials of the vendors/ agencies/ firms/ organisations/ consortiums
2. Previous work experience of similar nature listing the projects done and names of Government departments/ organisations/ agencies or private organisations/ individuals for which the work was done and the value of the work along with copies of the work orders.
3. Details of the full time and call down manpower under different categories
4. Copy of documentation relating to consortium arrangements, if applicable.
5. Turnover of the last three financial years
6. Any other information, which may be necessary for consideration.
7. Rate offered for furnishing , operation and maintenance on a monthly basis for a period of 10 years
8. Non tribal parties are to submit valid trading licence from appropriate authority for undertaking this nature of business.

The Short listed vendors/ agencies/ firms/ organisations/ consortiums will be considered for further stages of the process. The decision of the Director will be final and binding.

Facility	Location	Built up area
Reception cum Emporium, Restaurant and cottages	Baghmara, South Garo Hills District.	Reception=88.17 m <sup>2</sup> Restaurant=99.27 m <sup>2</sup> Cottages (5 nos)=196.60m <sup>2</sup>

Director of Tourism,  
Meghalaya , Shillong



Shillong, the 13th February, 2015.

**No.Com/Trans/5/2015/4.**

Sealed tender affixing non-refundable court fee stamp of **Rs.1000/- (Rupees One Thousand)** only are invited from individual parties for operation of the Weighbridges in Byndihati, N.H - 44 that leads to Cement Plants located at East Jaintia Hills District.

The quotation will be received in the Office of the Commissioner of Transport, Meghalaya, Shillong on or before **20.02.2015** up to **4:00 P.M.** The value of the Tender should be **Rs10,00,000/- (Rupees Ten Lakhs)** above.

Tenders received will be opened on the same date and time mentioned above in the presence of the tenderers or their authorized representatives / agents.

The successful bidder will be permitted to operate for a period of 3 (Three months) from the date of execution of agreement with the Government.

This Tender is issued in compliance with the order dated 29.01.2015 and dated 12.02.2015 passed by the Hon'ble National Green Tribunal.

The terms and conditions of the tender may be obtained from the office of the Commissioner of Transport, Meghalaya, Shillong on any working day on payment of **Rs. 50/- (Rupees Fifty)** only.

**I. W. INGTY,**  
Commissioner of Transport,  
Meghalaya, Shillong.

OFFICE OF THE ADDITIONAL DIRECTOR GENERAL OF POLICE (TAP)  
MEGHALAYA : SHILLONG

Shillong the 12<sup>th</sup> February, 2015.

**TENDER NOTICE PTS/RECR/TENDER/2015**

**No.PTS/RECR/TENDER/2015/538-67.** - Meghalaya Police Department intends to appoint service providers for outsourcing the implementation TRP (Transparent Recruitment Process) for the recruitment of UBSIs/ constables and allied posts in the Department and also some posts in Prisons Department.

During the current financial year, the number of existing vacancies is expected to be in the range of **1390** (Approximately) and the number of candidates expected to take part in the recruitment test would be approximately **40,000** these numbers are subject to change.

The rates finalized shall be valid for three financial year, 2015 – 2016 ; 2016 – 2017 ; 2017 – 2018. Accordingly the bidders are required to quote their rates inclusive of all taxes.

The lowest tender will be decided based on the average of the prices quoted by each bidder for the three years.

The department reserves the right to finalize the contract only for the first year, in case the rates for the subsequent years are found to be disproportionately high. Sealed tenders are invited for automation of the recruitment process following TRP principles for the recruitment of UBSIs/SF 10 posts/constables in the Meghalaya Police and posts in Prisons Department.

**The scope of the jobs required is as follows:**

1. Providing a robust Recruitment Application Software and driving the entire recruitment process following TRP principles and enforcing strict principles of transparency and ensuring absolute accuracy and integrity of the data.
2. The scanning of filled-in application forms and preparation of database;
3. Biometric identification authentication and registration of all candidates; approximately 12000, (number subject to change).
4. Use of technology for the accurate measurement of height of candidate;
5. Use of Radio Frequency Identification (RFID) Technology for accurate time measurement of running events in Police recruitment (10 KMs for Male and 5 Kms for Female).
6. Printing of question papers and evaluation of OMR pattern, multiple choices written examination papers by way of scanning.
7. CCTV coverage 05 cameras each at 2 recruitment venues.
8. Final collation and processing of date.

The Tender Document may be obtained from the Office of the Principal, Police Training School, Mawroh, Shillong – 793008 on payment of Rs. 1,000/- between 11 AM to 4 PM on each working day, during the period wef **13/02/2015 upto 13/03/2015**.

Tender document can also be obtained by sending a self stamped (Rs. 75.00) envelop of size not less than 35cm x 25cm along with a demand draft of Rs. 1,000/- payable at Shillong drawn in favour of the Principal, Police Training School, Mawroh, Shillong- 8.

Tender document specification and requirements may also be down loaded from the website of Meghalaya Police. [www.meghpol.nic.in](http://www.meghpol.nic.in) and submitted along with a D.D of Rs. 1,000/- payable at Shillong in favour of Principal, Police Training school, Mawroh, Shillong- 8.

Bids submitted otherwise than the manner prescribed in the Tender document shall be rejected. The authority inviting the tender has the right to accept or reject the tender (s) without assigning and reason thereof.

Dates:

1. Date of commencement of sale of Tender Document – **13/02/2015**  
(Between 10 AM to 5 PM on working days)
2. Last date of sale of Tender documents – **13/03/2015**
3. Last date of receiving Pre- Bid Queries - **06/03/2015**
4. Pre- Bid Meeting- **09/03/2015**
5. Last date of receipt of Tender documents – **13/03/2015**
6. Date of opening of the Technical Bids- **16/03/2015**
7. Date of opening of the Financial Bids in respect of  
The technically qualified Bids.- **16/03/2015**
8. Address:- Principal, Police Training School, Mawroh, Shillong- 8.  
Phone No. 0364- 2591238  
FAX No. – 2590613  
E.mail No. – [policetrg@gmail.com](mailto:policetrg@gmail.com)

The tenderers may send their Pre- Bid queries before ..... Through ONLY email to [policetrg@gmail.com](mailto:policetrg@gmail.com) in the format below:

Sl No.	Clause and Page No.	Clause Content	Query
1.			
2.			

The Bids should be submitted in 3 separate sealed covers –

1. Technical Bid
2. Financial Bid
3. Another Cover which would contain the EMD. Technical Bid and Financial Bid.

All the sealed covers shall have boldly written details of the name of supplier / bidder, the tender call notice number and the last date for submission.

## GENERAL BIDFORM

## TENDER NOTICE PTS/RECR/TENDER/2015

1. Name :
2. Full Address :
3. Telephone No./ FAX No. :
4. Email ID of the Vendor :
5. Legal status of the Vendor :
6. Items for which you have submitted the bid :
7. Give the location and full postal Address of your Office :
8. Have you enclosed the EMD? If Yes :

Mention the amount and its identifying details

9. Have you enclosed all the documents and papers :

Called for in this tender document?

Please enclose a list.

(Use a separate sheet of paper)

10. If the answer to (9) above is 'NO' :

Which of the documents/papers called for in the

Tender of document have not been enclosed.

(Kindly enclosed a list of such documents/papers)

(Use a separate sheet of paper if necessary)

11. Do you have local office in Shillong ? :

Or where do you propose to open such office

temporarily. Give name, Full Address, Tel No. etc.

SEAL & SIGNATURE  
BIDDER

SIGNATURE AND SEAL OF THE  
TENDER CALLING AUTHORITY

**TENDER NOTICE**

Sealed tenders for are invited from Service Providers, having requisite experience for providing services for implementation of TRP (Transparent Recruitment Process) for the recruitment of UBSI/SF 10 posts/ constables and allied posts in the Department and Prison Department. These will be received by the undersigned up to **13/03/2015** and will be opened on the **16/03/2015** at **11.00 AM** by the undersigned. Full details regarding the Tender Notice are available in the Office of the undersigned during office working hours as well as in the Meghalaya Police department websites –

<http://megpolice.gov.in> or <http://megpol.nic.in>

**S. S. KYNJING,**

Principal, Police Training School,  
Meghalaya, Shillong.

**TECHNICAL BID FORMAT**  
**TENDER NOTICE PTS/RECR/TENDER/2015**

1. SL.NO.
2. NAME OF THE ITEM
3. WHETHER OFFERED PRODUCT FULLFILLS THE DETAILED TECHNICAL SPECIFICATIONS PLEASE ANSWER 'YES' OR 'NO' ONLY.
4. PROVIDE DETAILED WRITEUP ON TECHNICAL SPECIFICATIONS OF THE PRODUCTS OFFERED AND HOW THE BIDDER PROPOSES TO CARRY OUT THE PROCESS, AND ALSO GIVE DETAILS OF THE MEASURES THAT THE BIDDER PROPOSES TO ENSURE THE SECURITY AND INTEGRITY OF THE DATA.
5. DETAILS OF DEVIATIONS, IF ANY.

**SIGNATURE & SEAL OF BIDDER**

**FINANCIAL BID FORMAT**  
**TENDER NOTICE PTS/RECR/TENDER/2015**

Sl No	Description	The consolidated Price quoted (including all taxes for the entire services per candidate.(Please only write the numbers)		
<b>1</b>	Providing the entire TRP services for recruitment of constables such as:	Financial year 2015-16	Financial year 2016-17	Financial year 2017-18
	<ul style="list-style-type: none"> <li>• Providing the recruitment software</li> <li>• Scanning of OMR documents; both application forms and answer sheets</li> <li>• Preparation of database;</li> <li>• Height measurement technology</li> <li>• Use of RFID technology</li> <li>• CCTV coverage</li> <li>• Final preparation of results.</li> </ul>	Rs.....per candidate	Rs.....per candidate	Rs.....per candidate

**SIGNATURE & SEAL OF BIDDER**



**TENDER NOTICE PTS/RECR/TENDER/2015****SPECIAL CONDITIONS OF THE CONTRACT:**

1. The Special Conditions given here shall prevail over the General Conditions.
2. **E.M.D.:-** The tender document shall be accompanied with an Earnest Money Deposit (EMD) noted in the Sl.4 below without which the tender shall be rejected. The earnest money deposit instrument should be available outside the sealed covers of “Technical” and “Financial” bids.
3. **Scope of Work:-** Sealed bids in this tender document have been invited for the supply of the services listed below:
  1. Providing a robust Recruitment Application Software and driving the entire recruitment process following TRP principles and enforcing strict principles of transparency and ensuring absolute accuracy and integrity of the data;
  2. The scanning of filled-in application forms and preparation of database;
  3. Biometric identification, authentication and registration of all candidates; approximately 12000; (number subject to change).
  4. Use of technology for the accurate measurement of height of candidates;
  5. Use of RFID Technology for accurate time measurement of running events in recruitment (10 KMs for Male and 5 KMs for Female).
  6. Printing of question papers and evaluation of OMR pattern, multiple choice written examination papers for approximately 12000 candidates by way of scanning.
  7. CCTV coverage. 05 cameras each at 2 recruitment venues.
  8. Final collation and processing of data
4. **EMD Amount :** Rs.50,000/- (Rupees Fifty Thousand)
5. **Technical Specification :-**
  - 5.1 RFID Technology :-** Eligible candidates participating in the 10 Km / 5 Km run are required to be issued with RFID Tag. The detail would be entered into the candidates database. The timing recording system should have a backup at START and FINISH lines. The corresponding system i.e. RFID Tag Readers should function in synchronized manner i.e. the main at START line with the main at FINISH line for recording the timing and arriving at the NET timings of the candidates. The facility will be made available by the Vendor at 2 locations. The Vendors will fix two digital clock displays to enable the candidates to see the timing while they are running for the test.
  - 5.2** While arriving at the results of the candidates, the time recorded by the main system, the time recorded by the back-up system should be taken into account.

**5.3** The Vendor would be required to submit daily report in hard and soft copy to the **Central Selection Board** regarding number of candidates appeared, timing of each candidate etc. as per the format provided by the Recruitment Board.

**5.4** **Biometric Authentication :** The Vendor would be required to record finger print and photograph of candidates in the database. The finger imprint capturing devise should be hand held and capable of holding candidate's data and photograph which can be displayed upon keying candidate id. It should have a well defined buffer devise management system to ensure adequate back-up in the wake of any contingency. The Devise should have camera with in-built flash for the purpose of capturing photos. The Devise should possess battery back-up.

**5.5** The Vendor at all the 2 venues will engage his staff to capture the finger print and photograph of all selected candidates. This data should be available to authenticate the candidates on the day of examination.

**5.6** **(i) Scanning of OMR application forms**

The Vendor will arrange to scan all the OMR based application forms and prepare the database by directly importing the data from the application forms.

**5.6** **(ii) Evaluation of carbonless OMR Pattern of written examination.**

The candidates will be allowed to carry the carbonless copy of the OMR answer sheet after the examination is over. After the examination the answer sheet shall be scanned for evaluation by the Vendor. Both hard and soft copies of the mark sheets shall be provided by the Vendor. The question papers shall be set and printed by the Central Selection Board.

**5.7** **CCTV Coverage:**

The activities going on at the testing centre are to be video graphed by placing video /CCTV cameras at both the 2 centres. The requirement of video /CCTV cameras will be minimum 5 numbers at each venue. Adequate number of Display monitor shall be placed in the control room to enable the District Board to monitor the entire activity. The camera, if required, may be reinstalled at another location to record an event on the request of the District Board.

**5.8** The recording shall be stored in separate folders at periodical interval of every 30 mins. For easy search and retrieval.

**5.9** A separate server shall be used for storing the recording of the video/CCTV and one copy of the recording should be handed over to the Central Selection Board everyday.

**5.10** **Locations where CCTV needs to be installed.**

- |   |   |     |
|---|---|-----|
| a. Physical Measurement Area                  | - | (1) |
| b. Running event (Starting / Finishing Point) | - | (2) |
| c. Written Test Area                          | - | (2) |

**6. location of the Centres / Services to be provided.**

RFID	Biometric Authentication	CCTV Coverage
(2 Locations)	(2 Locations)	(2 Locations)

**6.1** The quantities of various items in the schedules for the work to be executed are only approximate and are for the guidance of the Vendor. They are likely to vary during execution of work

**6.2** The Vendor will give per candidate cost for biometric authentication and scanning of OMR answer sheet. Payment will be made on the basis of actual appearance of candidates in different centres. As regards installation of CCTV (2 locations) and RFID technology of running events (2 locations), the Vendor will quote price, location wise.

**6.3** While quoting the price as per candidate basis, the Vendor will quote the price as per the following slab, for minimum of two venues.

**Slab 1 - Up to 9,500 candidates**

**Slab 2 - More than 9,500 & < than 13,000 candidates**

**Slab 3 - More than 13,000 candidates**

**6.4** Should the Central Selection Board decide to introduce RFID at extra venues, the same slab shall be applicable.

**6.5** Trial run must be successfully executed simultaneously in both the 2 locations and should be done 2 days before the start of the actual project date, in presence of the members of the Central Selection Board

**7.** The Vendor shall open a local office in Shillong/Tura during the duration of the recruitment process

**8.** The Vendor should mobilize manpower, hardware, networking and integrated software at their own cost at all the designated venues. Accommodation for the operational staff of the vendor in the state in connection with recruitment and various process associated with it and security will be provided by the State Police.

**9. EVALUATION CRITERIA**

The Technical Committee constituted for the purpose shall evaluate the proposal submitted by the Vendors / firms. The criteria listed below shall be applied to evaluate the proposals. The Firms / Vendors securing 75 % or more weightage shall be eligible for entering the next stage i.e. opening of the Financial Bid.

SI No	Particulars	Weightage
1	Annual turnover of the firm – minimum 1 crore for each of preceding 3 years	10
2	Whether the firm has any experience in handling recruitment process for minimum 2 similar projects for other Police Forces or Para-military forces in India, each project having minimum 10,000 candidates.	30
3	Whether the firm has adequate infrastructure, resources, equipments for which it has offered it's bid. Please mention the number / quantity & brand (make).	30
4	Work plan, methodology and comprehensive solution.	30

- 9.1 The following documentary evidence should be provided along with the proposal for allotting marks based on the above evaluation criteria.

Contract/work/Engagement orders, indicating details of assignment, client, value of assignment, date of award etc.

Audited Accounts/Certificate from Auditors infrastructure and other details.

- 9.2 Please furnish a declaration to the effect that the tenderer has not been blacklisted or your contract/engagement/work order was not terminated by the client in any of the states in India.

10. The working of the equipment shall also be demonstrated and the expenses incurred on demonstration shall be borne by the Vendor.

11. Bidders intending to participate in the tender are required to submit Meghalaya VAT Clearance Certificate. When any bidder is selected from outside the State after observance of approved tender formalities, he may not submit VAT Clearance Certificate. However, before award of the contract the said supplier from outside the State shall furnish an undertaking in form of an affidavit stating that they have no business in Meghalaya and have no liability under the Meghalaya VAT Act.

12. 100 % of the payment will be made on delivery of services and successful completion of job.

**SEAL AND SIGNATURE  
OF THE BIDDER**

**SIGNATURE AND SEAL OF THE  
TENDER CALLING AUTHORITY**

**TENDER NOTICE PTS/RECR/TENDER/2015****GENERAL CONDITIONS OF THE CONTRACT**

Vendors shall qualify to bid for this requirement, subject to the fulfillment of the following terms and conditions:-

- 1 The Registered Office of the Vendor should be in India.
- 2 The Vendors would be permitted to consortiums of joint ventures to execute the project. However, the vendor shall have an unconditional accountability of the deliverables forming a part of the recruitment.
- 3 The vendor and / or partners of the consortium or partnership, if any, should have the prior experience of using RFID equipment for measuring the timing of runners' simultaneously in 2 locations or more.
- 4 The Vendor and / or partners of the consortium or partnership, if any, should have prior experience within the previous two years of covering 10,000 candidates or more in a single-event.
- 5 Additionally, the vendor and / or partners of the consortium or partnership, if any, should have prior experience of having successfully executed a minimum of two projects for the Police or Para-military forces, within the previous two years of covering 10,000 candidates or more in a single written test
- 6 The vendor and / or partners of the consortium or partnership, if any, should have prior experience of handling all the activities related to the recruitment of personnel, scrutiny of application forms, conduct of written test, evaluation or OMR answer sheets and preparation of result sheets and handling logistics & other related activities, if any.
- 7 The vendor and / or partners of the consortium or partnership, if any, should also have the experience in the use of biometric technology for Recruitment / Written Examination for preventing impersonation, during a minimum of 2 similar written tests, held concurrently in multiple locations.
- 8 The vendor and or any one partner of the consortium or partnership, if any, should have a turnover a minimum Rs.1 crore or more during each of the two preceding financial years; a copy of duly attested auditor's certificate (certificate to be provided by an auditor who is registered with ICAI) indicating the turnover details has to be enclosed along with the application.
- 9 The vendor and / or partners of the consortium or partnership, if any, should have the capacity of organizing a comprehensive and integrated activities across the State of Meghalaya, covering simultaneously both the locations as specified in the tender document.
- 10 The vendor and / or partners of the consortium of partnership, if any, must be capable of organizing and mobilizing the resources – manpower, hardware, networking and integrated software for assisting in the conduct of recruitment at all the specified locations in the State of Meghalaya within a period of two weeks.

- 11 The vendor and / or partners of the consortium or partnership, if any, is required to undertake the execution of the project with strict confidentiality.
- 12 The attested / original Documents of work Completion Certificate issued by the authorities who have organized / conducted the recruitment events shall be enclosed in support of the claim.
- 13 The Tender Committee may at their discretion call for the original of the credentials for verification from the Tenderer or any clarification / confirmations on the contents of the documents submitted.
- 14 Interested vendors may apply for the Tender as a sole contractor or in Joint Venture Partnership.
- 15 A vendor may be an individual person, private entity, government-owned entity or any combination of them within a formal intent, in the form of MOU to enter in to an agreement or under an existing agreement in the form of a Joint Venture (JV). The vendor must ensure the following:-
  - In case of single entity – Submit Power of Attorney authorizing the signatory of the Bid to commit the Tenderer.
  - In case of a Joint Venture Separate Identity / Name shall be given to the Joint Venture Firm. The Joint Venture shall not consist of more than three partners.
  - A member of Joint Venture shall not be permitted to participate either in individual capacity or as a member of another Joint Venture for the same tender.
  - All the members of the Joint Venture shall individually certify / that they have not been black listed or debarred by any Ministry / Department of the Central Government of India / State Government from participation in tenders / contract in the past either in their individual capacity or the Joint Venture or partnership in which they were members / partners.
- 16 The first stage of evaluation consists of fulfilling the eligibility criteria and a successful demonstration of the proposed technology.
- 17 Only the vendors who have given successful demonstration shall be considered eligible for consideration to the next stage, which is the Opening of Price Bid.
- 18 **PROCESS TO BE CONFIDENTIAL:** The nature of work is highly confidential and unique in nature. The methodology adopted; information processed in this work are to be maintained secret during the contract period and even after completion of work. The Tenderers / Contractors should not disclose or communicate any of the information dealt in this contract to any individual or any private or semi-government / government agency or sell it out any information / data dealt in this work for any other work / purpose of his own or his sister concern or to others under any circumstances during the period of contractor even after completion of the contract, without getting authorization in writing from the Police Dept., Meghalaya.
- 19 In the event of accident at the work site on account of vendors negligence or the negligence of his men, penalty as deemed fit shall be imposed on the vendor and recovered from his / their bills. The decision of the Ground in-charge in this regard shall be final and binding on

the vendor. Any damages / compensation arising out of such incident shall be borne by the vendor.

- 20 The tenders (also called bids), not submitted in prescribed format or in the prescribed manner, shall be rejected at the risk and responsibility of the bidder. Also, this tender document is non-transferable. Only the bidder to whom it has been provided / sold is eligible to submit a bid in response to the tender notice.
- 21 All the information as called for in the tender document should be submitted truly, clearly, legibly, transparently, unambiguously and without the use of abbreviations. It shall be submitted in English.
- 22 All the crucial figures, like rates and amount should be written in figures followed by words in a bracket.
- 23 There shall be no over-writing in the tender document and other papers submitted. All the additions, alterations, deletions and cuttings should be initialed with rubber stamp (or seal) by the same person who signs the tender document. Failing so, the tender may be rejected.
- 24 All the rates and amounts shall be quoted in Indian Rupees (INR) and shall be presumed to be Indian Rupees unless specifically permitted to be quoted otherwise in this tender document.
- 25 The rates quoted shall be valid for a period of three financial years namely 2015-2016 ; 2016-2017 and 2017-2018 subject to the condition given in the introduction to this Tender Notice.
- 26 Each page of this tender document should be signed by the bidder with seal in token of having read, understood and accepted the terms and conditions of this contract.
- 27 For the Companies and Corporations making the bids; the tender document shall be signed by the Managing Director. If it is otherwise, a letter or certificate of authorization to sign the tender paper on behalf of the company / corporation shall be enclosed. In case of partnership firm, it shall be signed by the active partner. In case of Proprietary Firm, the Tender document shall be signed by the Proprietor.
- 28 "Legal Status" of a bidder shall mean either proprietorship or partnership or private / public limited company or otherwise (to be specified) as the case may be. The bidder shall furnish an ink signed certificate of proprietorship along with the tender.
- 29 Bidder shall quote the latest model of the product and furnish a certificate to that effect.
- 30 The bidder may use separate sheet of paper, where the space provided in the format in this tender documents for submission of information is not sufficient. The separate of paper should be authenticated and page marked.
- 31 All the promotional and technical literature of the products intended to be supplied should be submitted for proper appreciation of the bid, whether or not, specifically, called for in this Tender document. This literature should also be in English.
- 32 Submission of more than one competitive bid by the same firm in response to the Tender call Notice is prohibited. All such bids, except one, will be cancelled at the discretion of the authority calling the bids.
- 33 All the information submitted or supplied in the formats of this tender document shall be presumed to be true to the best of knowledge of the bidder.



- 34 The Sales Tax Clearance Certificate (STCC) and Income Tax Clearance Certificate (ITCC) shall at least be submitted for the 2<sup>nd</sup> preceding Financial Year with reference to the current financial year.
- 35 Vendors are required to give a Demand Draft / Pay Order / Bank Guarantee (of Nationalised Scheduled Bank) drawn in favour of “Asst. Inspector General of Police, (Adm), Shillong”, payable at any branch of any scheduled or nationalized bank and valid for 3 months from the due date of the tender opening for Rs.50,000/- (Rupees fifty thousand only) as Earnest money Deposit (EMD) along with their offer.
- The earnest money deposit shall be non-interest bearing and is refundable to unsuccessful bidders. The successful bidder's EMD will be discharged upon the successful bidder executing the contract and furnishing the Security Deposit of 5 % of the order.
- The EMD may be forfeited-
- (a) If a tenderer withdraws its tender during the period of bid validity
  - (b) Or in case of a successful tenderer, if the tenderer fails
    - a. To sign the contract, in accordance with the terms and conditions;
    - b. To furnish the Bid Security Deposit as specified in terms and conditions.
- 36 This tender document has prescribed a two bid format for submitting the offers. It contains the “Technical” and “Financial” bid formats. Both the bids shall be submitted in separate sealed covers identified as “Technical” or “Financial” bid after detaching their formats from this tender document. Both the sealed covers, the remaining part of this Tender Document and all other papers / documents should be put inside a bigger sealed cover and shall be delivered as per conditions published in the tender call notice. All the sealed covers shall have boldly written details of the name of supplier / bidder, the tender call notice number and the last date for submission.
- 37 The tenders or the bids can be sent by Regd. With A.D. Post or courier as well. However, the authorities shall not be responsible for the postal and other delays in receipts of bids.
- 38 If the last date for submission of the tender / bid turns out to be a holiday, it will automatically be extended to next working day.
- 39 The Tender Calling Authority shall make arrangements in his office for issuing a written acknowledgement, under proper seal and signature, of the filled-in-tenders, provided those are submitted on or before the due date. The acknowledgement receipt shall be issued even if the tenders are required to be dropped in a sealed box. The acknowledgement receipt shall mention, among others, the tender call notice number.
- 40 A bid submitted cannot be withdrawn. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening of tenders. They will not participate in the discussion. Clarifications sought, if any, may be provided by them.
- 41 All or any of the tenders (or bids) submitted can be rejected without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss / damage suffered by the bidders on account of such rejections.

- 42 The “Technical” bids shall be opened and scrutinized only in those cases, where the bidders have been found to have fulfilled all the prescribed criteria and conditions of this tender document other than technical specification of the products.
- 43 The bidder must submit in a separate paper mentioning complied or not complied against each column of the Technical Specification given in the tender document.
- 44 “Financial bids” shall be opened only in those cases, where one or more of the offered product / services have fulfilled the prescribed technical evaluation criteria.
- 45 All the prices quoted shall be for Shillong, Meghalaya which means that the prices shall include the cost of delivery at Shillong, if nothing otherwise is mentioned in the Special conditions of contract.
- 46 Financial negotiations with firms other than the lowest bidder shall not be held without the prior approval of Government.
- 47 The order for supply may be placed on the successful bidder but the technical specification for the purpose of supply shall be those which were offered and accepted by the Technical Committee and not those specified in the tender documents.
- 48 All the transit risk shall be the responsibility of the supplier.
- 49 Terms and conditions of the tender documents cannot be negotiated for variations without obtaining the prior approval of government.
- 50 The authorities are not bound to accept the lowest financial bid.
- 51 Entire tender document duly filled in, shall be treated as part of the contract agreement for supplies in case of the successful bidders.
- 52 All the disputes shall be subject to jurisdiction of Civil Courts situated at Shillong.
- 53 Tenderers belonging to SC/ST may deposit 50 % of the amount above subject to the production of such certificate.
- a. Authenticated copy of rate contract with DGS and D if tenderers have any existing and valid rate contract with DGS and D.
  - b. Attested copy of Passport size photograph.
- 54 Whatever of these items are under DGS and D rate contract of Government of India, the same rate should be quoted along with copy of DGS and D rate contract.
- 55 The following information must be mentioned on the body of the envelope containing the quotations, failing which the sealed envelope of the quoting firm will not be opened.
- (a) Sale Tax Certificate – is enclosed
  - (b) Income Tax Certificate – is enclosed
  - (c) VAT Certificate – is enclosed
  - (d) Earnest Money – is enclosed
  - (e) Court fee Stamp – is enclosed
  - (f) Latest passport Size photograph – is enclosed
- 56 Whenever, a tender quotes rate for particular brand, a certificate to the effect that the tenderer is an authorized agent is to be furnished by the manufacturer, should be enclosed by the tenderer.

## 57 Rates of Security Deposit:-

- (A) For contract upto Rs.10,000/2% from local and 3% from non-local  
For contract upto Rs.50,000/-----3% from local and 4% from non-local  
For contract above Rs.50,000/-----5% of the total amount
- (B) In the event of the tenderer(s) to perform his/her part in the contract to the satisfaction of the department and disregarding terms and conditions of the tender notice or the contract agreement to the tenderer(s) will be liable to any or all of the following actions at the discretion of the Director General of Police, Meghalaya, Shillong.
- (i) Forfeiture of security deposit in whole or part
  - (ii) Making good the loss caused to the government through the liability, neglect, delay in the complying with the demand.
  - (iii) Cancellation of the contract without any prior notice to the service provider.

SEAL AND SIGNATURE OF THE  
BIDDER

SIGNATURE AND SEAL OF THE  
TENDER CALLING AUTHORITY.

**TENDER NOTICE NO PTS/RECR/TENDER/2015**

To,

The Principal, Police Training School  
Meghalaya, Shillong.

**Subject: Tender for appointment of service providers for outsourcing the implementation of TRP (Transparent Recruitment Process) for the recruitment of constables and allied posts in the department.**

Sir,

In response to your Tender Notice dated \_\_\_\_\_, I/We have the honour to submit my/our Tender as follows:-

- 1 Earnest Money:- Rs.50,000/- with details \_\_\_\_\_ dated \_\_\_\_\_ is attached herewith.
2. Security of Deposit:- 5 % of the total value of the contract will be deposit in \_\_\_\_\_ accordance with the tender notice.
- 3 Place of delivery:- Delivery of the services and products will be made at the Office of \_\_\_\_\_ the Inspector General of Police (Training & Armed Police), Shillong. No extra \_\_\_\_\_ charges will be taken for delivery of the products/services at the specified locations.
- 4 (a) I/We do hereby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ issued by you for appointment of service providers for outsourcing the implementation of TRP (Transparent Recruitment Process) for the recruitment of constables and allied posts in the department.  
(b) I/We undersigned do hereby also agree on acceptance of my/our Tender period of \_\_\_\_\_ the currency of the contract as per your instructions laid in the Tender Notice dated \_\_\_\_\_ issued by you.

Signature of Tenderer

Shillong, the 30<sup>th</sup> January, 2015.

**QUOTATION NOTICE**

**No.PMS/EDN.1845.** - Seal Quotation in plain paper duly affixed with a Non-refundable Court Fee Stamp of Rs. 10/- (Ten Rupees) only are invited from the Registered Dealers/Suppliers/Contractors for regular supply of food stuff and Misc. articles for Pine Mount School, Shillong, Hostel Shillong during the year 2015. They will be received by the undersign from the 16<sup>th</sup> February to 22<sup>nd</sup> February, 2015 during office hours only. (Brand weight of the article should be clearly mentioned).

Tax Clearance Certificate in respect of all sale taxes namely Income Tax, Professional Tax must be furnished along with the Quotation paper.

The undersigned does not bind himself/herself to accept the lowest Quotation.

The articles will have to be delivered at Pine Mount School Shillong. For tinned or bottled products the brand should be clearly stated. The successful quotationers, will have to enter into a deed of contract in the prescribed form.

The quotationers must state whether their rate are inclusive of sales tax. Bills should have to be made in duplicate and must be presented in the first week of every month.

The selected quotationers must deposit a sum of 5 percent of the total bill for the year which will be forfeited if he fails to fulfil the contract.

Any further information required can be seen from the office of the undersigned at any time during office hours.

**AIOM K. DIENGDOH,**  
Principal,  
Pine Mount School Shillong.

**Name of the Article Approximate Requirement Monthly****Group 'A' (GROCERIES)****RATE P/KG/PKT****Items**

1.	Rice Joha	-
2.	Rice Lahi/Arham	-
3.	Gram (dal) Chana	-
4.	Mug Dal	-
5.	Masoor dal	-
6.	Atta	-
7.	Flour	-
8.	Suji	-
9.	Sugar	-
10.	Veg. Cheese	-
11.	Sona Dhanian Powder	-
12.	Sona Geera Powder	-
13.	Tata Salt	-
14.	Chillies Powder	-
15.	Pustadana	-
16.	Panch Puran	-
17.	Methi	-
18.	Bason	-
19.	Scooter Mustard oil	-
20.	Scooter refine oil	-
21.	Mustard seed	-
22.	Turmeric powder (Haldi)	-
23.	Chana Kulai	-
24.	Chana motor	-
25.	Gaguli Chana	-
26.	Rajma	-
27.	Modi meat masala	-
28.	Modi sabji masala	-
29.	Modi chicken masala	-
30.	Everest/BMC Chana masala	-
31.	Everest/BMC Chicken masala	-
32.	Everest red power	-

**Group 'B' (Store & Provision )**

1.	Table salt	-
2.	Drinking chocolate (200gms)	-
3.	Tea leaves	-
4.	Champion oats (800gms/1200gms)	-
5.	Custard power	-
6.	Baking powder (200gms/400gms)	-
7.	Corn Flour	-
8.	Macaroni	-
9.	Black pepper catch (100gms)	-
10.	Jelly crystal	-
11.	Worcester sauce	-
12.	Hot & sweet tomato sauce (Kissan)	-
13.	Vinegar	-
14.	Mixed fruit Jam(450gm/500gm)	-
15.	Marmalade	-
16.	Amul cheese	-
17.	Amul cheese cube	-
18.	Sardine	-
19.	Mackerels	-
20.	Cashewnuts	-
21.	Almond	-
22.	Raisin	-
23.	Cloves	-
24.	Cinnamon (gms)	-
25.	Cardamom (gms)	-
26.	Vermicelli (pkt)	-
27.	Corn flakes (pkt) (Kellogg's Plain)	-
28.	Mango/mixed fruits pickle	-
29.	Mustard powder (100gms/200gms)	-
30.	Nescafe	-
31.	Britannia Bis Farm Marie gold Bis (small packet)	-
32.	Bourbon Biscuit (small/big pkt)	-
33.	Snak Bis (small/big pkt)	-

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34.	Top Bis	-
35.	Cheese Cream Bis	-
36.	Good Day Bis	-
37.	Britannia Digestive Bis (small pkt)	-
38.	Soya Bean sauce	-
39.	Chillies sauce	-
40.	Vegetable soup	-
41.	Papad	-
42.	Condensed milk	-
43.	Table Vinegar	-
44.	Peanut Butter	-
45.	Orange Squash	-
46.	Chicken maggi	-
47.	Noodles	-
48.	Sausages	-
49.	Meal Maker	-
50.	Raw peanut	-
51.	Baked beans	-
52.	Hema peas	-
53.	Vindaloo paste	-
54.	Amul Butter (500gms)	-
55.	Nutralite	-
56.	Aliva Bis	-
57.	Ajanta Cream	-
58.	Green peas(tin)	-
59.	Rasna	-
60.	Lemon Squash	-

**Group "C"**

1.	Black soap	-
2.	Life Bouy soap	-
3.	Lux soap	-
4.	Pears soap	-
5.	Bar soap	-
6.	Colgate paste (50gms)	-
7.	Vim powder (500gms)	-



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8.	Vim liquid	-
9.	Brasso	-
10.	Shoe polish (cherry) big tin	-
11.	White Blanco (liquid)	-
12.	Good quality Shoe Brush (Soft & Hard)	-
13.	Surf powder 500gms	-
14.	Washing soda	-
15.	Black and white cotton reels	-
16.	Press button	-
17.	Needles	-
18.	Matches	-
19.	Baygon/Hit spray	-
20.	Paper napkin	-
21.	Mansion polish	-
22.	Steel wool	-
23.	Phenyle	-
24.	Harpic	-
25.	Candle (big)	-
26.	Colin spray	-
27.	Ladies huck	-
28.	Toilet brush	-
29.	Table brush	-
30.	Filter candle	-
31.	Curtain rings	-
32.	Curtain spring	-
33.	Bleaching powder	-
34.	Citron liquid	-
35.	Brown packet	-
36.	Toilet paper (200 gms)	-
37.	Dyna soap	-
38.	Thermocal glass	-
39.	Black & White button	-
40.	Paper sweet Eclairs/Coffe bite etc.	-
41.	Home silver foil (Fresh pack)	-
42.	Cone (khoh)	-

43.	Soft Broom	-		
44.	Hard Broom	-		
45.	Coconut Brush	-		
	<b><u>Group "C"</u></b>	-	Rate	when necessary
1.	Plastic bucket	-		
2.	Wood oil	-		
3.	Chapati roller	-		
4.	Flescible wire	-		
5.	Expanding wire	-		
6.	Pressure cooker (5 lits.)	-		
7.	Drinking glass steel	-		
8.	Water Jug (plastic/steel)	-		
9.	Water mug (plastic/steel)	-		
10.	Paper plate (med)	-		
11.	Plastic spoon	-		
12.	Waste dustbin (dustbin)	-		
13.	Bread cutter	-		
14.	Torch light (2 cells)	-		
15.	Lock & Key (med)	-		
16.	Napthaline balls	-		
17.	Machine oil	-		
18.	Mineral water	-		
19.	Tin cutter	-		
20.	Potato slice peeler	-		
21.	Frying pan	-		
22.	Jharon (good quality)	-		
23.	Jharon (ordinary)	-		
24.	Khurpi	-		
25.	Grass cutter	-		
26.	Gardening fork	-		
27.	Daw (for mali)	-		
28.	Chalani	-		
29.	Hammer	-		
30.	Nail	-		
31.	Enamel paint	-		

32.	Kerosene oil	-		
33.	Turpentine oil	-		
34.	Wax	-		
35.	Linseed	-		
	<b><u>Group "D"</u></b>	-	Rate	P/Kg/Nos/Each.
1.	Milk	-		
2.	Taaza milk	-		
3.	Loaf	-		
4.	Plain cake	-		
5.	Assorted cake	-		
6.	Cup cake	-		
7.	Plum cake	-		
8.	Singara samosa	-		
9.	Rosgullas small/big	-		
10.	Vegetable patties	-		
11.	Mutton patties	-		
12.	Chicken patties	-		
13.	Cream roll	-		
14.	Cream buns	-		
15.	Jelabi	-		
16.	Lal mohon (small/big)	-		
17.	Bhujia & Bindya	-		
18.	Small nimkee (big)	-		
19.	Cheesiing	-		
20.	Butter bis (supper)	-		
21.	Cheesestraw bis	-		
22.	Biscuit (stang)	-		
23.	Humburger plain buns	-		
24.	Plain buns	-		
25.	Doughnuts	-		
26.	Plain puff	-		
27.	Putharo	-		
28.	Pumaloi	-		
29.	Pukhleim	-		
30.	Small veg. momos	-		

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31.	Aloo chops	-	
32.	Pastries	-	
33.	Long	-	
	<b><u>Group "E"</u></b>		
1.	Coke coal	-	
2.	Steam coal	-	
3.	Fire wood	-	
4.	Kseh	-	
5.	Charcoal	-	
	<b><u>Group "F"</u></b>		
1.	Eggs	-	
2.	Mutton	-	
3.	Rui fish	-	
4.	Other fish	-	
5.	Fowl dressed	-	-
6.	Fowl undressed	-	
	<b><u>Group "G"</u></b>		
1.	Green Chillies	-	
2.	Turnip	-	
3.	Potatoes	-	
4.	Radish	-	
5.	Tomatoes	-	
6.	Onion	-	
7.	Carrot	-	
8.	Cabbage	-	
9.	Cauliflower	-	
10.	French beans	-	
11.	Indian beans	-	
12.	Beet root	-	
13.	Brinjal	-	
14.	Peas/green peas	-	
15.	Joha pumpkin	-	
16.	Red pumpkin	-	
17.	Klong (white gourd)	-	
18.	Squash	-	

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19.	Laisag (tyrso)	-
20.	Harricot bean (buri)	-
21.	Ghinja	-
22.	Parbal	-
23.	Capsicum	-
24.	Green mangoes	-
25.	Lung siej	-
26.	Ladies finger	-
27.	Bitter guard (kerela)	-
28.	Lettuce	-
29.	Cucumber	-
30.	Raw papaya	-
31.	Fermented beans	-
32.	Snake coil	-
33.	Garlic	-
34.	Ginger	-
35.	Black round pepper	-
36.	Neilieh	-
37.	Neiiong	-
38.	Tungtap	-
39.	Tungrymbai	-
40.	Sying makhir	-
41.	Ken khnai	-
42.	Tamarind (sohkyntoi)	-
43.	Spinach	-
44.	Lemon	-
45.	Mint	-
46.	Dhanial leaves	-
47.	Spring onion	-
48.	Jyllang	-
49.	Jamyrdoh	-
50.	Tree tomato	-
51.	Indian corn (riewhadem)	-
52.	Beet leaves	-
53.	Latyrpad	-

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54.	Pork	-
55.	Beef (khmatlbong)	-
56.	Diengkait	-
57.	Pashorkait	-
58.	Mushroom	-
59.	Arrow root powder	-
60.	Rice basket	-
61.	Pdung	-
62.	Basket (for mali)	-
63.	Mula (mula shong)	-
64.	Paneer (big/small tin)	-
65.	Patol	-
66.	Kakroi	-

**Group "H"**

1.	Banana (cherra/champa)	-
2.	Gauvas	-
3.	Apples	-
4.	Soh valensha	-
5.	Ripen mangoes	-
6.	Ripen papaya	-
7.	Orange	-
8.	Pine apples	-
9.	Passion fruits (sohbrap)	-
10.	Peaches	-
11.	Coconut	-
12.	Coconut dry	-
13.	Plums	-
14.	Pears	-
15.	Pumlo fruits	-
16.	Water melon	-
17.	Soh grapes	-
18.	Sohiong	-
19.	Sohramdieng	-
20.	Sohphie	-
21.	Sohphie nam	-

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22.	Sohphlang	-
23.	Sohbroi	-
24.	Sohkhajur	-
25.	Red cherry	-
26.	Sugarcane	-
27.	Jack fruit	-
28.	Sohshang	-
29.	Sohmylleng	-
30.	Star fruit	-
31.	Cashew nuts	-
32.	Monkey nuts	-
33.	Appricot	-
34.	Litchi	-